



Maimonides

Medical Center

Department of Emergency Medicine

Medical Student Manual Fourth Year Clerkship

Clerkship Director:

Anna Pickens, MD

apickens@maimonidesmed.org

Clerkship Coordinator:

Grace Mannino

gmannino@maimonidesmed.org

718-283-6023

Student Website: <http://www.mmcedr.com/medstudent.html>



www.MMCEDR.com



[@Maimonides_EM](https://twitter.com/Maimonides_EM)

12 clinical shifts

- usually includes 2 overnight shifts and some weekend shifts
- includes shifts on North Side (acute area), South Side (non-acute area), Fast Track, Triage (“FITT”) area, and the Pediatric ED
- try to work with senior residents / attendings

Before first shift: review the “Basic Principals in EM” Curriculum (MMCEDR.com)

Tips while on shift:

- 1) Know your patient better than anyone!
- 2) Perform H&P, present patients to senior resident or attending, help carry out plan
- 3) Help write notes - ask your resident/attending for instructions
- 4) ** REASSESS your patient ** Keep your attending/resident up to date
- 5) Follow up on diagnostic results / testing
- 6) Perform necessary procedures
- 7) Help call consults / PMDs
- 8) Help discharge your patient - Give instructions, get signature from patient/relative

IT issues: **ER IT Support (Simon) - 718-283-2509**
MIS 24/7 Support Center - 718-283-6227

FAQs:

- 1) *Where do I put my stuff?*

There are no lockers to secure personal belongings during clinical shifts. Keep valuable items with you at all times. You can ask a resident to let you into the North Side Work area (semi-secure) to drop a bag at the beginning/end of your shift

- 2) *What do I eat?*

The easiest option is to bring food/snacks. There is a cash-only corner store (“3-in-1 Kitchen”) right across the street from the ER, open 24/7. It has coffee, soda, hot food, snacks, ATM, etc. Dunkin’ Donuts is 2 stores down. Just beyond Dunkin’ are 2 places open during the day that have good sandwiches, wraps, smoothies, and hot food as well. No one seems to know where the hospital cafeteria is, but it has Kosher options if you can find it.

EMS Ride-along (OPTIONAL):

You have the opportunity to join an ambulance crew for a day, and observe pre-hospital care of our patients. This is optional.

If interested, please email Dr. David Lobel (DLobel@maimonidesmed.org), who is the head of our ambulance department, and copy Dr. Pickens / Grace.

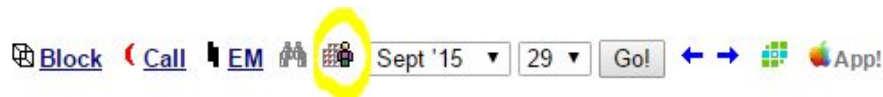
For more information: www.MMCEDR.com

Shift Scheduling:

www.amion.com

Password: **sparikh**

- 1) Click icon:



- 2) In the MS4 EM scroll down box, select your name
- 3) Under "Choose month and make schedule," choose appropriate month
- 4) Click "Create Schedule"
- 5) Your personal schedule will appear, which you can then print or save
Make sure to print a new schedule from online if your shifts change - an old printed version will not be considered an excuse for missing a shift.

Email Dr. Pickens with any emergency scheduling conflicts. You are NOT allowed to switch with another student unless it is approved.

Punctuality/Illness/Absence:

It is YOUR responsibility to arrive to shifts and didactics on time. Make appropriate time allowances for transportation, weather, parking, etc. **Remember, if you are not early, you are late!** In the event of illness, please email Dr. Pickens and Grace. Inform the ED Attending if you need to leave the ED for any reason. Any unexcused absences will directly impact your overall evaluation and grade.

Attire:

Conference: professional business attire, unless you have a clinical shift following

Clinical Shifts: scrubs with white coat or professional business attire

You can wear your own scrubs/white coat or pick up hospital scrubs/coat from the Laundry Department.

Wear your MMC ID badge at all times.

Shift / Patient Logs:

1. **Daily Shift Log:** (submit after every shift)
Submit **within 24 hours** each shift. If you do **not** submit, it is assumed you did not go to that shift, and will result in a failing grade.

[Shift Log Form](#)

2. **Chief complaint log:** (submit once)
You must see at least one patient with each chief complaint during your month. Log it and turn in at the end of the month to Grace.

Abdominal pain
Acute coronary syndrome
Asthma / COPD
Diabetic ketoacidosis / hyperglycemia
Headache
Laceration
Orthopedic injury
Pediatric fever
Shortness of Breath
Traumatic injury
Vaginal bleeding

[Chief Complaint Log](#)

Schedule:**1) Medical Student Small Group Sessions and Simulation sessions:****Tuesday 9am-2pm**

9am: Small Groups

965 48th Street- basement conference room

(Backup: 4821 Fort Hamilton Parkway- basement conference room)

11am: SIM lab

948 48th Street - 4th floor, to the right off the main elevators

** check the MMCEDR.com calendar each week for the most up-to-date schedule and Required Curriculum assignments

2) Emergency Medicine Residency Conference:**Wednesday 8am-1pm**

You will receive an email each week with the scheduled topics and location.
Common locations include:

- Saltzman Auditorium (5th floor, Administration Building)
- Boardroom (5th floor, Administration Building)
- Schreiber Auditorium (2nd floor, Administration Building)
- MMC Hall (950 49th Street, first floor)
- Special Conferences may occur off Maimonides Grounds

Homework:

H&P Note: email to Dr. Pickens Monday night before 2nd Small Group

To work on improving your presentation organization and decision making, you will be required to hand in a copy of a patient note that you wrote on shift. Your focus should be the HPI and Assessment/Plan. Must include:

- HPI (include only pertinent Meds, ROS and SH)
- Brief pertinent Exam
- Assessment / Plan

We will discuss this during the first small group. Resources:

PDF: <http://mmcedr.com/docs/pdf/PresentingthePatient-EXAMPLE.pdf>

Video on Patient Presentation: <https://emin5.com/2015/06/09/patient-presentation/>

Video on Differential Diagnosis: <https://emin5.com/2016/06/05/differential-diagnosis/>

Case Presentation:

- 1) Prepare a **Power-Point presentation** on any interesting educational case you encountered in the ED during your rotation. The first half should focus on the case as it unfolded in the ER, and the second half should discuss the key educational points and treatments of the diagnosis.
- 2) No longer than 15 minutes! (Any minutes over will be subtracted from your grade).
- 3) You will be assigned to present either the 3rd or 4th Tuesday of the rotation

See <http://www.mmcedr.com/medstudent.html> under "Documents" For the Oral Presentation Grading Sheet

Final Exam:

Administered the last week of your elective, see www.MMCEDR.com for schedule.

The final exam will either be on paper or online (www.saemtests.org). During the first week of your rotation, you will receive a student ID and password to access the SAEM site to access practice tests. The test is based on general EM knowledge, not any specific lectures/topics discussed in small group or SIM.

Final Grade:

- 1) Completion of all shifts and attendance of lectures/didactics/procedure labs (pass/fail)
- 2) Faculty evaluations from shift evaluations (50%)
- 3) Final Exam (25%)
- 4) Case Presentation (15%)
- 5) Homework (H&P) (10%)
- 6) Professionalism (5%)

Exit Interviews

For those of you rotating during the Fall, we will be conducting an exit interview with you towards the end of your rotation (most likely the last Tuesday of the elective). Your elective and exit interview will be considered the equivalent to a formal interview for the program, and if you apply to our residency program, you will be ranked accordingly.

Rotation Sign-out:

By the last Friday of your rotation, you must hand in:

To Grace:

- Any required evaluation forms from your medical school
- Chief Complaint Log

To Academic Affairs:

- Clearance form - completed
- ID badge

